



WOOD, HICKS & CO.  
CHARTERED ACCOUNTANTS

# Tax Investigation Service & HR/Legal Support

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*\* Please note this document is for information purposes only*

*\* NO action required and NO payment necessary*

To access these services please call 0116 243 7891  
and quote **VTFP25**

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## Wood, Hicks & Co.

Units 1-2 Warrior Court  
9-11 Mumby Road  
Gosport  
Hampshire  
PO12 1BS

023 9252 2234  
[info@woodhicks.co.uk](mailto:info@woodhicks.co.uk)  
[www.woodhicks.co.uk](http://www.woodhicks.co.uk)

# Tax Investigation Service and HR/Legal Support

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As you may recall, we contacted you around this time last year to inform you that we would be continuing with our complimentary Tax Investigation Service and HR/Legal Support.

Despite rising insurance costs across the board, we are pleased to announce that this policy will remain in effect for the forthcoming year.



We firmly believe in the benefits of this complimentary service, and would encourage you to take advantage of them if and when required.

## What's included

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- ✓ **Complimentary representation** from us in the event of an HMRC investigation, giving you peace of mind that we will deal with HMRC on your behalf at no cost to you (subject to no wrongdoing on your part).
- ✓ Access to **Employment Law** and **HR Advice** for any issues within your business.
- ✓ Access to a **Health & Safety** telephone advice line.
- ✓ Access to a **General Legal** telephone advice line.

**To access these services please call 0116 243 7891 and quote VTFP25**

(Monday – Friday 9am to 5:30pm, excluding bank holidays)

# Why our Tax Investigation service is important

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## Shielding you from the unplanned cost of an HMRC enquiry

- Each year, HMRC undertake a large number of tax enquiries and checks into individuals and businesses to ensure they have paid the correct amount of tax.
- These enquiries can be random, anyone can be targeted, even if you have done nothing wrong.
- HMRC activity has increased significantly in recent months, and with the Labour government pledging to invest £555m a year in additional HMRC resources, this trend looks set to continue.
- If HMRC select you for enquiry they will potentially look at all your books and records and/or ask for more detail on specific transactions and may then raise an assessment for additional tax due.
- Tax enquiries can last for months, even years, and defending you against HMRC's detailed questions requires specific expertise and can be time consuming and costly. Indeed, the cost of dealing with an enquiry can amount to thousands of pounds, even if no extra tax is payable.
- Our representation gives you the comfort of knowing that we can defend you at no extra cost should you fall under HMRC's spotlight.

# Employment Law, Health & Safety and HR/Legal support

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As an added benefit, our complimentary service provides telephone access to advice on Employment, Health & Safety and general legal issues.



## Employment Law

Including performance and absence management, TUPE, redundancies, calculating holiday entitlements, grievances, disciplinary processes.



## Health and Safety

Risk assessments, fire safety, first aid, RIDDOR and more.



## General Legal Issues

Any UK commercial or personal issues.

## Next steps...

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Please note that **NO ACTION IS REQUIRED** on your part in order to qualify for these benefits provided you are an ongoing client of ours and, in the event of a HMRC investigation, we were formally engaged for services relating to the tax in question at the time the enquiry was opened by HMRC.

Please also note that **NO PAYMENT IS NECESSARY**.

If you have any questions or concerns then please contact your client manager.

We look forward to continuing to work with you in the future.

Wood, Hicks & Co.

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