



TAX INVESTIGATION SERVICE & HR/LEGAL SUPPORT



Complimentary representation from us
in the event of an HMRC investigation



Access to **Employment Law** and **HR Advice** for
any issues within your business



Access to a **Health & Safety** telephone advice line



Access to a **General Legal** telephone advice line

To access these services please call
0116 243 7891 and quote **VTFP25**



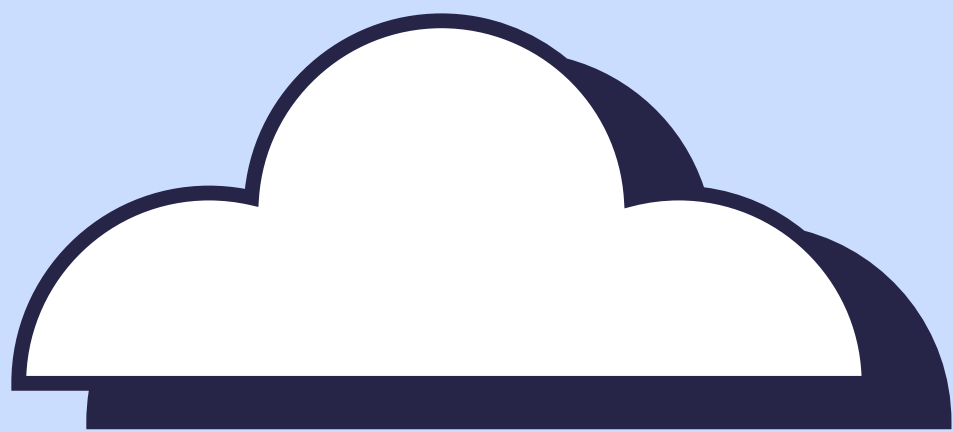
OVERVIEW

We are pleased to let you know that we will be continuing with our complimentary Tax Investigation Service and HR/Legal Support.



Despite rising insurance costs across the board, this policy will remain in effect for the forthcoming year.

We firmly believe in the benefits of this complimentary service and would encourage you to take advantage of them if and when required.



WHAT'S INCLUDED?



Access to **Employment Law** and **HR Advice** for any issues within your business



Access to a **Health & Safety** telephone advice line

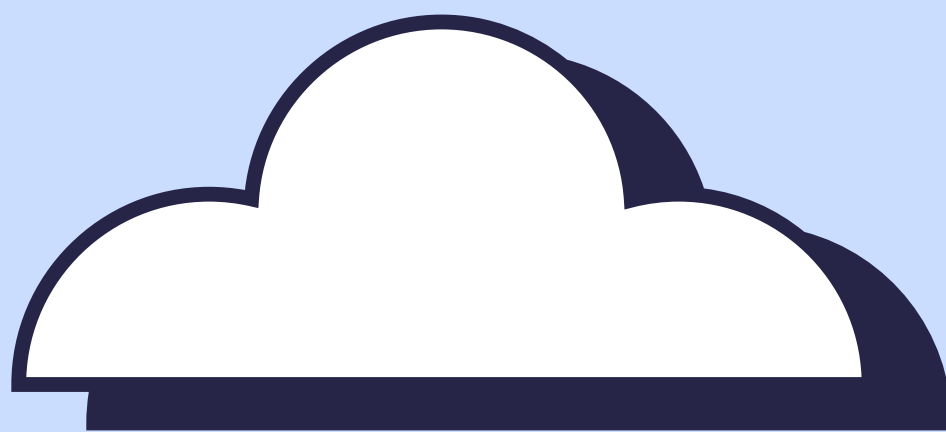


Access to a **General Legal** telephone advice line



Complimentary representation from us in the event of an HMRC investigation, giving you peace of mind that we will deal with HMRC on your behalf at no cost to you (subject to no wrongdoing on your part).

Just call
0116 243 7891
& quote **VTFP25**



WHY OUR TAX INVESTIGATION SERVICE IS IMPORTANT...



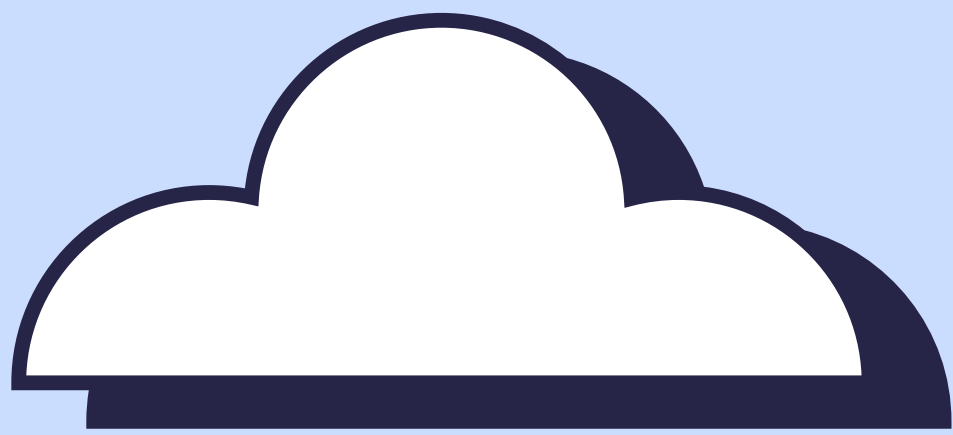
Each year, HMRC undertake a large number of tax enquiries and checks into individuals and businesses to ensure they have paid the correct amount of tax.



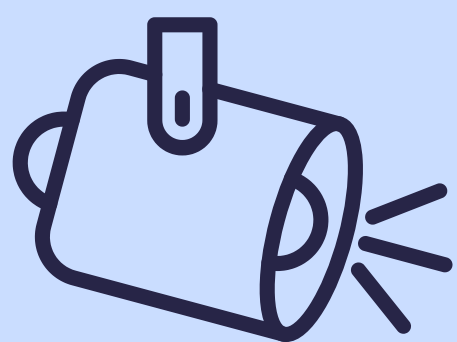
These enquiries can be random, anyone can be targeted, even if you have done nothing wrong.



HMRC activity has increased significantly in recent months, and with the Labour government pledging to invest £555m a year in additional HMRC resources, this trend looks set to continue.



WHY OUR TAX INVESTIGATION SERVICE IS IMPORTANT...



If HMRC select you for enquiry they will potentially look at all your books and records and/or ask for more detail on specific transactions and may then raise an assessment for additional tax due.



Tax enquiries can last for months, even years, and defending you against HMRC's detailed questions requires specific expertise and can be time consuming and costly. Indeed, the cost of dealing with an enquiry can amount to thousands of pounds, even if no extra tax is payable.



OUR REPRESENTATION

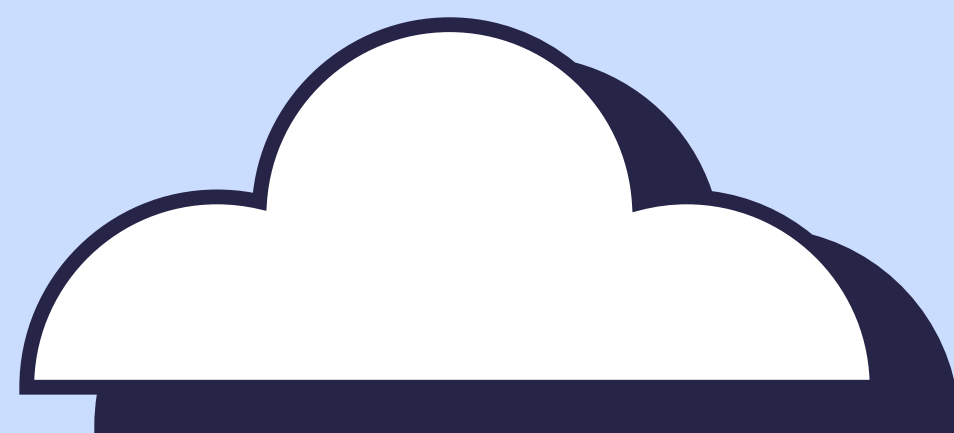
gives you the comfort of knowing that we can defend you at no extra cost should you fall under HMRC's spotlight!



JUST CALL

0116 243 7891 & quote

VTFP25

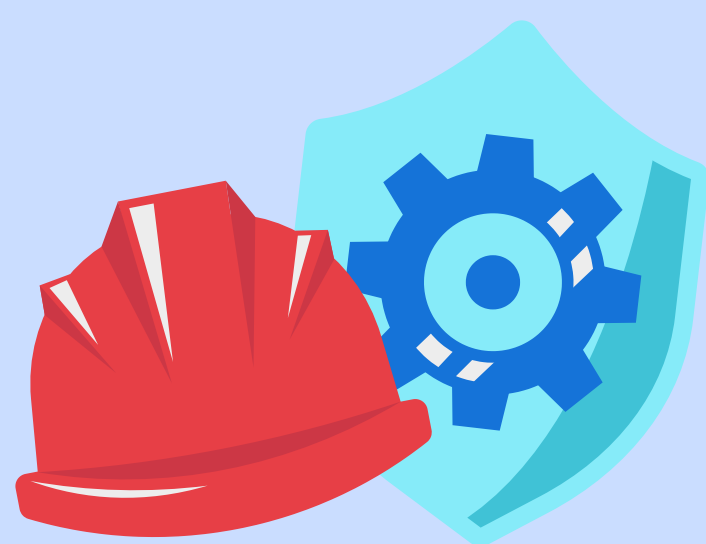


AS AN ADDED BENEFIT

our complimentary service provides telephone access to advice on Employment, Health & Safety and general legal issues.

EMPLOYMENT LAW

Including performance and absence management, TUPE, redundancies, calculating holiday entitlements, grievances, disciplinary processes.



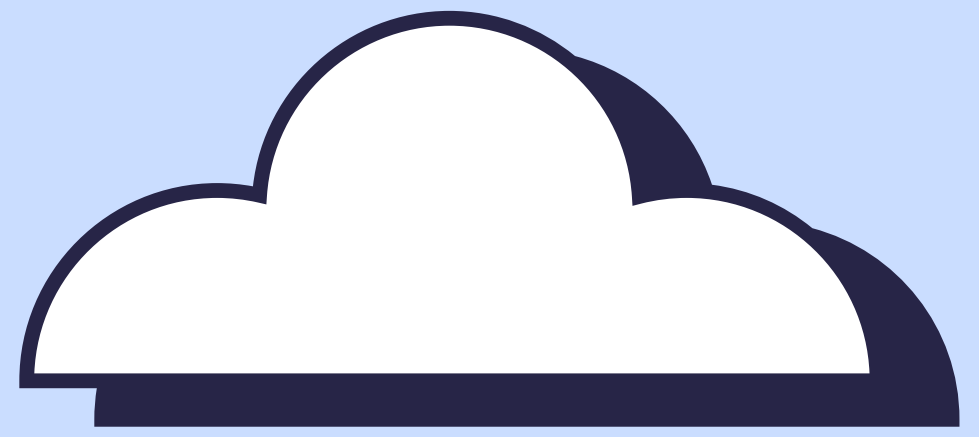
HEALTH & SAFETY

Risk assessments, fire safety, first aid, RIDDOR and more.

GENERAL LEGAL ISSUES

Risk assessments, fire safety, first aid, RIDDOR and more.





NEXT STEPS

Please note that **NO ACTION IS REQUIRED** on your part in order to qualify for these benefits provided you are an ongoing client of ours and, in the event of a HMRC investigation, we were formally engaged for services relating to the tax in question at the time the enquiry was opened by HMRC.

Please also note that **NO PAYMENT IS NECESSARY.**

If you have any questions or concerns then please contact your client manager.

We look forward to continuing to work with you in the future.



Wood, Hicks & Co.